

Community Fund 2012 Grant Application Under \$1,500

The Community Fund grant program is a two-stage process. First, organizations submit a proposal (300-400 words, due March 9th). Second, select organizations will be contacted on March 23rd and invited to submit a full application. The deadline for the second stage is Friday, April 20th. Please consult our guidelines and timeline for more details.

In the second-stage, applicants requesting under \$1,500 must submit the following:

- A 1 page letter of intent
- Narrative may include a project summary, description of need, amount requested and rationale.
- Information regarding the percentage of board members that contribute financially to your organization.
- Applying organizations should verify that their nonprofit directory submission is up to date by referring to our website:
<http://www.theparkcityfoundation.org/Nonprofits/NonprofitDirectory/tabid/202/Default.aspx>. If needed, an updated version should be submitted with the proposal.
- Letters should be 500 words or less.
- If the request is granted, organizations are asked to contact PCF for a site visit.

Your application may be emailed, mailed or delivered; it must be received by end of day on Friday, April 20th, 2012.

Email: katie@theparkcityfoundation.org

Mail: PO Box 681499, Park City UT 84068

Delivery: 1790 Bonanza Drive Suite W-102, Park City UT 84060

Questions? Inquiries? Please don't hesitate to contact us.

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